

The text 'SCOPE OF WORK CHECKLIST' is written in a bold, white, sans-serif font on an orange rectangular background.

FIELD SERVICE PROJECTS:

- Written overview of the project
- Project drawings and documents
- Expected completion date (flexible or fixed based on plant shutdown)
- Onsite safety requirements
- What trades/specialties are involved? (mechanical, electrical, civil, etc.)
- Logistics - is the project relying on the delivery of equipment?
If so, what is the timing of delivery?
- What is your purchasing process (multiple bids, T&M, preferred supplier)
- Number of bids requested on the project
- What is the budget? Has it been approved? Is this for your use or being resold?